



WOODINVILLE WATER DISTRICT

17238 NE Woodinville-Duvall Road
PO Box 1390
Woodinville, Washington 98072-1390
(425) 487-4100
FAX (425) 485-6381

POSITION ANNOUNCEMENT – Sr. Project Engineer or Project Engineer

OPENING DATE: September 4, 2024

CLOSING DATE: Open Until Filled

POSITION: Sr. Project Engineer or Project Engineer

EMPLOYMENT TYPE: Full time, Non-Exempt

SALARY RANGE: Sr. Project Engineer: \$116,298.31 to \$155,850.86 Annual Salary (DOQ)
Project Engineer: \$105,486.00 to \$141,361.33 Annual Salary (DOQ)

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Woodinville Water District Engineering Department is hiring one (1) new full-time engineering staff. The ideal candidate will have a strong background in water utility and project management. Knowledge and experience with the operations and maintenance of a water & sewer utility is highly desirable.

REQUIREMENTS:

Any equivalent combination of education and experience, which provides the applicant with the knowledge, skills and ability required to perform the job. To understand the full requirements and the knowledge, skills and abilities needed for these positions, please see the complete job description at woodinvillewater.com.

Sr. Project Engineer:

Education and Experience: Bachelor of Science in Civil Engineering with ten years of progressively responsible Engineering experience in Civil Engineering. State of Washington Professional Engineer License (PE), Water Distribution Manager I within 1 year of hire.

Project Engineer:

Education and Experience: Bachelor of Science in Civil Engineering with four years progressively responsible engineering experience in Civil Engineering. State of Washington Engineer in Training (EIT), Professional Civil Engineer License (PE) within 1 year of hire, Water Distribution Manager I within 1 year of hire.

DISTRICT BENEFITS:

The District offers a full benefits package with full family coverage for medical, dental, and vision. The District offers many other benefits including.

- 12 days of vacation per year. Accrual rate is 3.6924 hours per pay period for the first year of employment.
- 12 days of sick leave per year. Accrual rate is 3.6924 hours per pay period.
- 13 paid holidays per year, including 2 floating holidays (employees' choice).
- Washington State Department of Retirement Systems (DRS), which offers a guaranteed monthly benefit once vesting criteria has been met.
- Employees may contribute to a 457 Deferred Compensation Plan, that the District will match contributions up to 2% of base pay.
- Other benefits offered: HRA VEBA, Flexible Spending Account (FSA), Training and Tuition Assistance, Short-Term and Long-Term Disability Insurance, Aflac and Colonial Life, Employee Assistance Program.

WORK ENVIRONMENT:

Work is performed primarily in an office environment with occasional field visits to construction sites where the employee may be exposed to adverse weather conditions, loud noises and hazards from automobile traffic, heavy equipment, and construction sites.

This position typically requires reaching, standing, stooping, kneeling, crouching, crawling, sitting, lifting, walking, pushing, pulling, carrying, grasping, finger dexterity, hearing, seeing, talking and repetitive motions.

Medium Work: Occasional lifting, carrying, pushing, or pulling 20-50 pounds and/or frequent lifting, carrying, pushing, or pulling 10-20 pounds and/or continuous lifting, carrying, pushing, or pulling up to 10 pounds. Occasional to frequent walking or standing.

EQUITY STATEMENT:

Woodinville Water District strives to be a diverse workforce that is representative of the community we serve. We value a variety of perspectives and life experiences and encourage people of all backgrounds to apply. Applicants are considered for employment without regard to race, color, gender, sexual orientation, gender identity or expression, religion, national origin, marital status, age disability, veteran status, genetic information, or any other protected status under federal, state, and local laws. We believe diversity and inclusion among our teammates is critical to the success of our District operations.

HIRING PROCESS:

Upon completion of initial review, selected applicants will be contacted for additional information and possible interview. Prior to employment, a criminal history background check and reference checks will be conducted.

TO APPLY:

Applicants should apply for the classification they feel is most relevant to their skills and experience. Candidates should indicate which position they wish to be considered for in their cover letter. Submit a completed District Application Form or email resume to jobs@woodinvillewater.com. Application Forms are available on our website at www.woodinvillewater.com. Applicants who are invited to participate in the interview process will be notified by phone.

If you need an accommodation in the recruitment process or an alternate format of this announcement, please enquire directly with the Sandra Tachibana at stachibana@woodinvillewater.com.

**THE WOODINVILLE WATER DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER
AND MAINTAINS POLICIES FOR A DRUG-FREE AND SMOKE-FREE WORK ENVIRONMENT.**